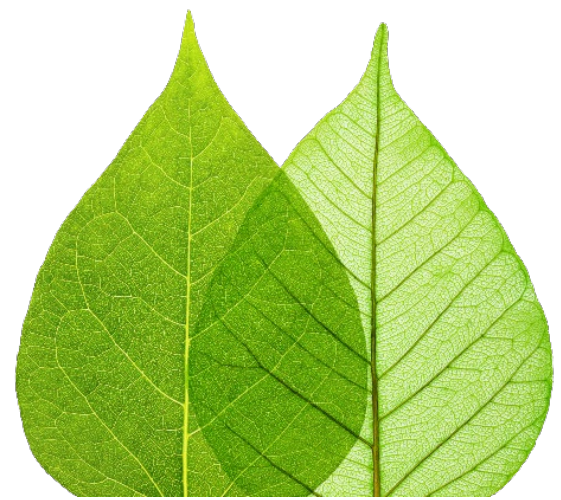


# Data Protection Information

According to Art. 13 and 14 GDPR for Customers and Suppliers



The following information is intended to provide you with an overview of the personal data we process and inform you of your rights under data protection laws.

## Person responsible for data processing and contact information of the data protection officer

medavis GmbH, Bannwaldallee 60, 76185 Karlsruhe, Germany

Phone.: +49 721 92910-0, Fax: +49 721 92910-99, Email: info@medavis.com

Data protection officer: Email: datenschutzanfragen@xdsb.de

or at our postal address with the addition "the data protection officer".

xDSB Datenschutz GmbH & Co. KG, Greschbachstraße 6a, 76229 Karlsruhe, Germany

Phone: +49 721 828035-0, Fax: +49 721 82803 -99, Email: info@xdsb.de

## What are the sources of personal data?

We process personal data that we have obtained from business relationships (e.g., with customers or suppliers) or from inquiries to our company. Normally, we receive this data directly from a contractual party or an inquiring person. However, personal data may also originate from public sources (e.g., commercial registers), provided that the processing of such data is permitted. Data may also have been legitimately transmitted to us by other companies. Depending on the individual case, we also store our own information on this data (e.g., as part of an ongoing business relationship).

Depending on the individual case, this may include master data (e.g., name, address), contact information (e.g., telephone number, email address), contract and billing data for the fulfillment of our contractual obligations or necessary data for the processing of an inquiry, possibly also data on creditworthiness, advertising and sales data, and other data from comparable categories.

## For what purposes and on what legal basis is the personal data processed?

We process personal data in accordance with data protection laws, in particular the General Data Protection Regulation (GDPR) and the German Federal Data Protection Act (BDSG).

- a) In the context of the fulfillment of a contract or for the implementation of pre-contractual measures (Art. 6 para. 1 s. 1 lit. b GDPR). We process personal data primarily for the fulfillment of contractual obligations and the provision of related services, or in the context of a corresponding contract initiation (e.g., contract negotiations, preparation of offers). The specific purposes here are determined by the individual service or product to which the business relationship or contract initiation relates.

- b) In the context of fulfilling a legal obligation (Art. 6 para. 1 s. 1 lit. c GDPR). In many situations, we are required by law to collect certain personal data from you and to disclose or make it available to certain, usually public, entities. For example, we provide the tax authorities with the personal data required for tax calculation in accordance with the relevant statutory provisions.
- c) In the context of the balancing of interests (Art. 6 para. 1 s. 1 lit. f GDPR). We also collect and process personal data to safeguard legitimate interests in the following situations:
- Processing general inquiries about our products and services
  - Processing general inquiries about our products and services
  - Checking creditworthiness via respective credit agencies to assess the risk of default in business relationships
  - Advertising or market research
  - Video surveillance for the protection of domiciliary rights on our company premises or building
  - Assertion of legal claims and defense in legal disputes
  - Ensuring IT security and IT operation
  - Measures for building and plant security (e.g., access authorizations)
  - Measures to improve our internal business processes and product optimization measures
  - Furthermore, we may use systems for communication purposes (e.g., video conferencing systems, chats, etc.). Depending on the form of communication, we may process your contact information, messages and image and audio recordings. Recordings of images or audio transmissions will not be taken without your explicit consent. Please also note the respective privacy statements of the providers' tools.
- d) In the context of consent (Art. 6 para. 1 s. 1 lit. a GDPR). In some situations, the processing of your personal data is not mandatory and is only permitted with your consent. In these cases, we will inform you of this circumstance, in particular of the voluntary nature of the consent given and the possibility of withdrawal at any time with effect for the future. This is the case, for instance: This is the case, for example, with
- for certain processing of data via our website (see the privacy statement on our website),
  - in certain advertising situations (subject to permission of use, if required by law).

## Recipients of the personal data

In general, the company only grants access to your data to entities that need to work with your data (“need-to-know principle”), i.e., need access to this data in order to fulfill a contractual or legal obligation. These may also include service providers and vicarious agents who act on behalf of the company and/or have been obligated to confidential processing of the data. In certain situations, we may transmit your data to

- public authorities (e.g., tax authorities) when there’s a legal obligation,
- other companies as part of the fulfillment of the contractual relationship, in the context of a balancing of interests, or on the basis of your consent. In individual cases, depending on the business relationship or order, these may be, for instance, companies involved in the provision of our services, logistics partners, marketing service providers, credit bureaus, banks, tax consultants, or lawyers.

## Is data transferred to a third country or to an international organization?

We may transfer personal data to other entities in countries outside the European Union (third country) insofar as it is necessary for the execution of the business relationship, if it is required by law, or if you have given us your consent to do so. In certain situations, we use or reserve the right to use service providers that may either have their registered office in a third country or, in turn, may have service providers with a registered office in a third country. According to Art. 45 GDPR, a data transfer to a third country is permitted if the European Commission has decided that an adequate level of protection exists in that country. In the absence of such a decision, a data transfer to a third country is permissible if the responsible entity has provided appropriate safeguards (e.g., so-called standard data protection clauses issued by the European Commission) and the data subject has enforceable rights and effective legal remedies (Art. 46 GDPR). As a matter of principle, we only work with entities in a third country that meet the listed criteria.

## Storage period of the data

We process and store your personal data as long as it is necessary for the fulfillment of our contractual and legal obligations. If the storage of personal data is no longer required for the fulfillment of these obligations, it will be deleted, unless there are legal storage obligations, such as commercial and tax retention obligations under the German Fiscal Code and the German Commercial Code (6 or 10 years) and for the preservation of evidence within the framework of statutory periods of limitation.

## Data subject rights

You are granted the following rights against us regarding personal data concerning you:

- Right of access
- Right to rectification or erasure
- Right to restriction of processing
- Right of objection to processing
- Right to data portability.

You also have the right to lodge a complaint regarding our processing of your personal data with a data protection supervisory authority. However, you also have the possibility of contacting our company's data protection officer (also confidentially). If you have given us consent (Art. 6 para. 1 s. 1 lit. a GDPR), you can withdraw it at any time with effect for the future.

You may object to the processing of your personal data wherever the processing is based on the balancing of interests (Art. 6 para. 1 s. 1 lit. f GDPR). When exercising such an objection, we ask you to provide us with the reasons why you do not want your personal data to be processed in the manner carried out by us. In the event of your justified objection, we will review the merits of the case and either cease or adjust our processing of data or state our compelling reasons for continuing that are worthy of protection on the basis of which we will continue the processing. You can object to the processing of your personal data for advertising purposes at any time.

## Obligation to provide data

In the context of the fulfillment or initiation of a contract, you must provide the personal data necessary for the fulfillment of the contract or the implementation of pre-contractual measures and their associated obligations. Furthermore, you must provide the personal data that we are required to collect by law. We will not be able to conclude or fulfill a contract with you without this data. In cases of data collection based on consent, the provision of data by you is voluntary and not mandatory. However, if you do not give consent, we will not be able to provide the services or benefits based on data processing by means of consent. You may withdraw your consent at any time with effect for the future, even after giving it.

## Does automated decision-making or profiling take place?

No.